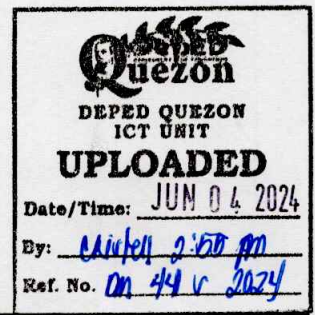




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



31 May 2024

DIVISION MEMORANDUM
DM No. 441, s. 2024

SUBMISSION OF SCHOOL REPORT CARD (SRC) AND PROJECT MONITORING REPORT FORM (PMRF), SY 2023 – 2024

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In compliance with **DepEd Order No. 44, s. 2015** requiring the preparation and submission of the **School Report Card (SRC) and Project Monitoring Report Form (PMRF)** at the end of each school year, this Office through the School Governance and Operations Division – School Management Monitoring and Evaluation (SGOD-SMME) Section advises all public elementary and secondary schools on the submission of **SRC and PMRF for School Year (SY) 2023-2024**.
2. Be advised that only the **SRC Summary of Information** (Annex 11, SIP Guidebook) shall be submitted to the Schools Division Office (SDO). The School Planning Team (SPT) and Project Management Teams (PMTs) may add other Performance Indicators based on programs and projects stated in their Enhanced-School Improvement Plan (E-SIP).
3. The Basic/Advanced SRC (Annex 12A/Annex 12B) will be kept in the school/district for reference and information dissemination to stakeholders through the State of the School Address (SOA).
4. Please use the attached template for the PMRF. A soft copy of the template can be accessed through tinyurl.com/PMRF24.
5. For easy identification, please follow the suggested format for file naming:

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



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- a. **For the SRC:** Congressional District No. SRC2024_School Name_Name of District
Example: 1_SRC2024_Talipan NHS_Pagbilao 1
 - b. **For the PMRF:** Congressional District No. PMRF2024_School Name_Name of District
Example: 1_PMRF2024_Talipan ES_Pagbilao 1
6. Please submit the reports in a **PDF copy** by uploading the file through this link: **tinyurl.com/PMRF-SRCfile24** on or before **July 01, 2024**.
7. For wide dissemination and compliance of all concerned.



ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent


smemgd5/31/2024


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PROJECT MONITORING REPORT FORM (PMRF)

SY _____
 (School Name Here)
 (District Name Here)

School ID: _____
 Scheduled Dates of Monitoring (Inclusive Months):
 Mid-Year: _____
 Year-End: _____

Name of Project <i>(PAPs aligned with BEDP 2030 Pillars & EMs)</i>	Project Objectives & Targets <i>(Please quantify)</i>	Date of Monitoring <i>(Specific date conducted)</i>	Accomplishments/ Status to Date <i>(Input what have been accomplished based on targets)</i>	Issues/ Problems/ Challenges	Recommendations	Signature of SPT and Project Team Leader
I. ACCESS						
		Mid-year: Year-end:				Mid-year: Year-end:
		Mid-year: Year-end:				Mid-year: Year-end:
		Mid-year: Year-end:				Mid-year: Year-end:

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II. EQUITY						
		Mid-year:				Mid-year:
		Year-end:				Year-end:
		Mid-year:				Mid-year:
		Year-end:				Year-end:
		Mid-year:				Mid-year:
		Year-end:				Year-end:
III. QUALITY						
		Mid-year:				Mid-year:
		Year-end:				Year-end:
		Mid-year:				Mid-year:
		Year-end:				Year-end:
		Mid-year:				Mid-year:
		Year-end:				Year-end:
IV. RESILIENCY & WELL-BEING						
		Mid-year:				Mid-year:
		Year-end:				Year-end:

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		Mid-year:				Mid-year:
		Year-end:				Year-end:
		Mid-year:				Mid-year:
		Year-end:				Year-end:
V. ENABLING MECHANISMS						
		Mid-year:				Mid-year:
		Year-end:				Year-end:
		Mid-year:				Mid-year:
		Year-end:				Year-end:
		Mid-year:				Mid-year:
		Year-end:				Year-end:

(Add more rows as needed.)

Prepared: _____
Position, School Name

Noted: _____
Public Schools District Supervisor

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